

BUILDING PERMIT APPLICATION PROCESS AND INFORMATION SHEET

APPLICATIONS ARE AVAILABLE from the Board of Selectmen's office or on-line at www.Acworth.cc.

APPLICATIONS SHOULD BE SUBMITTED to the BOS office with the required fee.

APPLICATIONS WILL BE CONSIDERED at the next regularly scheduled BOS meeting on the first, third and fifth Mondays of each month. Agendas are prepared the Friday before each meeting.

APPLICATIONS FOR PROJECTS ON CVI OR PRIVATE ROADS will be referred to the Planning Board for Site Review the fourth Tuesday of each month and reconsidered by the Board of Selectmen on receipt of PB's recommendations.

APPROVED APPLICATIONS will be mailed to applicants during the week following their approval except those for projects on CVI of Private Roads for which a Waiver of Town services first needs to be filed with the Sullivan County Registry of Deeds.

APPLICATIONS WHICH ARE DENIED may be appealed to the Zoning Board of Adjustment; application and instructions available from Board of Selectmen's office.

WETLANDS PERMITS ARE REQUIRED for excavation, dredging, filling or construction in or on the banks of any surface water or wetlands. Surface water includes lakes, rivers, brooks and perennial or seasonal streams. Wetlands are identified by certain vegetation which grows in water saturated soils. Questions: NH Wetlands Bureau 271-2147. Permit applications: Board of Selectmen's office.

NH SHORELAND PROTECTION ACT places restrictions on construction and maintenance within 250' of Crescent Lake and the Cold River in Acworth. Questions: NHDES 271-2147 and see attached information sheet.

ACWORTH CONSERVATION ZONE restricts building and site work within 100' of "all stream banks and shores of all natural ponds and lakes. ZBA may permit certain uses, see Zoning Ordinance.

BOS 10/24/05, Updated 6/1/9

TOWN OF ACWORTH BUILDING PERMIT APPLICATION

(Per Acworth Zoning Ordinance Article XI, Paragraph B: It shall be unlawful to erect or relocate any dwelling, building or structure or alter the bulk of any dwelling, building or structure without first obtaining a permit from the Board of Selectmen.)

1. APPLICANT NAME: _____

2. BUILDING ADDRESS: _____ **MAP AND LOT#:** _____

3. IS PROPERTY IN FLOOD ZONE? (Per NFIP) Y___N___

If yes, applicant is responsible for documentation of Base Flood Elevation of property.

4. DOES PROJECT DISTURB MORE THAN ONE ACRE? Y___N___

If yes, applicant is responsible for obtaining EPA Storm Water Permit.

5. IF DEMOLITION OR RENOVATION HAS PROJECT BEEN INSPECTED FOR ASBESTOS? Y___N___ If

yes, applicant is responsible for filing NHDES notification.

6. IS THERE ANOTHER DWELLING ON THE PROPERTY? Y___N___

7. DOES PROPERTY HAVE A PERMITTED DRIVEWAY? Y___N___

New, changed or relocated driveways require Planning Board approval.

8. IS PROPERTY ON A CLASS VI OR PRIVATE ROAD? Y___N___

*Application referred to Planning Board : _____

*Waiver of services: Issued _____ Recorded _____

9. ZONING DISTRICT:

Rural___ Residential___ Crescent Lake*___ Conservation**___

*Comprehensive Shoreland Protection Application approval _____

**Application *may* be referred to Conservation Commission (Per BOS 9/13/99).

10. IS PROPERTY IN CURRENT USE ASSESSMENT? Y___N___

Land Use Change Tax will be assessed on land for which the use changes, i.e.: from Forest to Residential.

11. BUILDING USE: Describe how building will be used such as: Residence, garage, agricultural, commercial. _____

12. PROJECT DESCRIPTION: Build___ Enlarge___ Move___ Demolish___

Footprint dimensions _____ Building height to ridgeline _____

Number of rooms _____ Estimated Cost _____

Foundation material _____ Roof material _____

Chimney material _____

For structures with pressurized water in (NHDES Septic System Approval required for occupancy): Approval # _____

For structures with no pressurized water in: Describe alternative sewage disposal system: _____

Setbacks (Per Acworth Zoning Ordinance):

From: Road___ Side___ Rear___ Side___ Streambanks, ponds, lakes* _____

*Site work within 100' Conservation Zone is prohibited

Licensed Plumber # _____ Name _____

Licensed Electrician # _____ Name _____

13. ON A SEPARATE SHEET sketch the layout of the existing and proposed buildings as they will be located on the lot indicating distances from boundaries, roads, rivers, streams and other water bodies.

14. APPLICANT SIGNATURE _____ Date _____

Mailing address _____ Tel _____

Application fee (\$30) paid _____ Permit valid one year from date of issue. Date this form: 11/01/04, Revised 06/01/09.